

**DRAFT**

**UNDERTAKING TO BE SUBMITTED BY THE APPLICANT SOCIETY/ TRUST  
INTENDING TO SEEK APPROVAL FROM AICTE / DST FOR ESTABLISHMENT OF  
NEW DIPLOMA LEVEL TECHNICAL INSTITUTIONS/ COURSES/ INCREASE/  
VARIATION IN INTAKE IN THE EXISTING COURSES.**

I/We, the (name of the Trustee/Chairman/Principal/Director of the College/  
Institution/Mandal/Trust/Society, etc.) hereby undertake to comply with the  
following in connection with my/our application for starting/ establishment/  
intake capacity of seats of (name of Courses/College)

1. That the management shall provide funds /investment in development of  
land and in providing related infrastructural, instructional and other facility  
as per Council's norms and standards laid down the Council from time to  
time and for meeting recurring expenditure.
  
2. (a) That the admissions shall be made in accordance with the regulations  
notified by the Council from time to time.  
  
(b) That the admissions to the courses shall made only after the minimum  
requisite/prescribed facilities are created and the affiliating University  
/State Board has given permission to start the course.  
  
(c) That the Institution shall not cause or allow either closure of the  
Institution or discontinuation the course(s) or start any new course (s) or  
alter intake capacity of seats without the prior approval of the Council.  
  
(d) That the institutions shall not have any collaborative arrangements  
with any Indian and Foreign Universities for conduct of technical courses  
without obtaining prior approval from AICTE.

3. That the institution shall operate only from the approved location, and that the institution shall not open any off campus study centers/ extension centers directly or in collaboration with any other institution/ university/ organization for the purpose of imparting technical education without obtaining prior approval from the AICTE/ DST.
4. That the tuition and other fees shall be changed as prescribed by the Competent Authority within the overall criteria prescribed by the Council /DST from time to time. No capitation fee shall be charged from the students/guardians of students in any form.
5. That the accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council / DST or any body or person authorized by it.
6. That the teaching and other staff shall be selected according to procedures, qualifications and experience prescribed by the Council/DST from time to time and pay scales are paid as per the norms prescribed by the Council/DST for time to time.
7. The (College/Institute) by virtue of the approval given by Council/DST shall not automatically become claimant to any grant-in-aid from the Central or State Government for the Institute or for recurring expenditure etc.
8. (a) The technical institutions shall publish an information booklet before commencement of the academic year giving details regarding the institution and courses/programmes being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet shall be made available to the stakeholders of the technical education on cost basis. The information

shall be revised every year with updated information about all aspects of the institution.

(b) It shall be mandatory for the technical institutions to maintain a Website providing the prescribed information. The website information must be continuously updated as and when changes take place.

(c) If a Technical Institution fails to disclose the information or suppress and/or misrepresent the information, appropriate action could be initiated including withdrawal of AICTE/ DST approval.

9. That the Management shall strictly follow further conditions as may be specified by the Council / DST from time to time.
10. In the event of non-compliance by the (name of Society/ Trust/ Mandal/ College/Institution etc.) with regard to guidelines, norms and conditions prescribed by the Council / DST from time to time, be free to take measures for withdrawal of its approval or recognition, without consideration of any relax issues and that all liabilities arising out of such withdrawal would solely be that of the (Society/Institute/College).

(Name of the authorized person  
giving undertaking alongwith  
his/her official position)

(SEAL)