

GENERAL RULES FOR DIPLOMA IN ENGINEERING / TECHNOLOGY EXAMINATIONS (SIX SEMESTER*)

(EFFECTIVE FROM SESSION 2008-09)
(INCORPORATED AMENDMENTS & UPDATED UPTO SEPT'2011)

(Approved by General Body of State Board of Technical Education, Bihar, Sept. 2011)

1. A student may appear to Ist semester examination of six semester diploma course if he/she has been duly registered by the board (as per rule 4) and has completed the regular course of study prescribed by the Board for Ist semester examination from an institution affiliated to the Board.
2. A student may be admitted to any particular semester examination if he / she has passed previous semester examination of that semester (under rule 10 read with rule 12) and thereafter has completed regular course of study prescribed by the Board for that semester from an institution affiliated to the Board.
3. A student may be admitted to the Vth semester examination if he/she has passed Ist semester completely (all papers), and IInd / IVth semester examination (under rule 10 read with rule 12) and thereafter has completed regular course of study prescribed by the Board for Vth semester examination from an Institution affiliated to the Board.
Similarly a student may be admitted to the VIth semester examination if he/she has passed IInd semester completely (all papers) and IIIrd / Vth semester examination (under rule 10 read with rule 12) and thereafter has completed regular course of study prescribed by the Board for VIth semester examination from an Institution affiliated to the Board.
4. A student has to get registered with the Board before appearing at his first periodical examination of Diploma Ist semester. The duly filled prescribed Registration-Application form of the students shall be forwarded to the Board along with requisite fee (Rs. 350/-) by the Principal of the concerned institute after due verification of students with the documents provided by admission authority (As per norms of Science and Technology Department Govt. of Bihar.)
5. Every candidate for the Ist – VIth semester examination must have
 - i) maintained a good conduct;
 - ii) Attended at least 75% of lectures, sessional and practical classes of each subject;
 - iii) Satisfactorily completed the sessional and practical works.He shall ensure the above (i to iii) and have to produce a certificate from the Principal concerned to the above effect. His candidature or Certificate will be cancelled if he found not fulfilling any of the above conditions at any stage.

In case of candidates transferred from one institution to another, requirements mentioned above shall be deemed to have been completed partly in one institution and partly in another.

6. Provided that a candidate who has failed at any of the Ist – VIth semester examination of the six semester Diploma course or could not appear therein after having completed the regular course of study and fulfilled, other necessary requirements may appear again as an ex-student/private student, at the said exam without further attendance of lectures, practical and sessionals if he produces a certificate from the Principal of the Institution from which he completed the courses to the effect that:-

- (i) Nothing is known to the Principal against his moral character.
- (ii) He has satisfied the conditions laid down by the Regulations for appearing at the examination in any previous semester.
- (iii) He has passed in the sessionals (where ever applicable).

Provided that

(a) no candidate of Ist – IVth semester examination will be allowed to appear for more than 3 consecutive semester examinations in all to pass Ist to IVth semester examination completely and

(b) no candidate for Vth and VIth semester examination will be allowed to appear for more than 6 consecutive examinations in all (annual and supplementary combined) to pass Vth and VIth semester examination completely or compartmentally.

That is no student shall be allowed to appear either Ist –VIth semester examination for more than 2 academic session after the semester in which he has completed the regular course of study for that semester. However a student of IIIrd - VIth semester who remains unsuccessful (declared Failed) in the examinations during three academic session including the session in which he completed his regular course of study of IIIrd –VIth semester, may be readmitted in the Institution to pursue the course of study of that semester afresh. No such students of Ist and IInd semester shall be eligible for readmission and shall be awarded NFT*.

(c) However when he/she has been promoted and allowed to pursue study for higher semester as per rule (10), such student shall be eligible to appear as an ex-student at the subsequent Ist -IVth semester compartmental examinations for six no. of times continuously.

7. (a) In each academic semester the Board will conduct one examination at the end of the semester for each of Ist to VIth semester course. It will also conduct a supplementary examination for Vth and VIth semester only. There shall be no supplementary examination either for Ist to IVth semester. Every 100 marks of each theoretical and practical subject provided under the courses of study for Ist to VIth semester examination shall consist of 20% marks for internal periodical tests and 80% marks for External examinations to be conducted by the Board.

*NFT- NOT FIT FOR TECHNICAL EDUCATION

- (b) The affiliated institutions will conduct one periodical test for 10% marks for each theoretical and practical subject of each semester after completion of nearly 40% of the courses of study of the subject concerned. Another periodical test for 10% marks will be conducted after completion of the next 40% courses of study of the subjects concerned. Thus there will be two periodical tests for each theoretical and practical papers in one semester. The marks obtained by a candidate in any subject in the two periodical tests will be added and treated as marks secured by that candidate out of 20% marks provided for periodical test in 7 (a) above.
- (c) If a candidate appears for only one test & remains absent for the other test, his test marks shall be calculated on the basis of rule above considering the marks of the test in which he remains absent as zero.

In case a candidate remains absent for both the tests, zero marks shall be communicated to the Board & he shall not be shown absent in the marksheet.

8. Answer books of periodical test shall be examined by the teachers of the institution and examined answer-books will be shown to the candidates after keeping a copy of marks obtained by them.
9. The sessional works of students will be examined for 40% marks by the subject teacher of the institution in the course of conduct of the sessional works throughout the semester for which a assessment chart shall be maintained. The Board will get the students examined for the remaining 60% by external examiners on the basis of jobs / records / journal and / or otherwise as per instructions issued by the Board from time to time.

The practical work of student will be examined for the 50% of Board Examination marks (as per Exam. scheme) by the teachers concerned present on the day of examination on the basis of practical note book, performance during Practical exam and Viva Voce and rest 50% by external committee on the basis of their jobs / records / journal / practical note book submitted before the committee.

10. In order to pass Ist semester to VIth semester examinations, a candidate must obtain not less than the following :-
- (i) 26 marks out of 80 marks in each theory papers and 40% of maximum marks in Practical papers in the Board examination conducted at the end of the Semester.
 - (ii) 36% marks in each theoretical paper.
 - (iii) 42% marks in each practical paper.
 - (iv) 50% marks in each sessional paper (internal assessment and external evaluation taken together).
 - (v) 45% marks in the aggregate.

Provided that a candidate for examination who has passed in all except a maximum of two theoretical/practical subjects (or remained absent in two theoretical/practical subjects)

(a) Obtained 45% marks in the aggregate and

(b) Passed in all sessionals

will be allowed to keep the term with carry papers. Such candidates will not be placed in any class in their examination (as the case may be) vide rule 14. Such candidates, have to appear at such subjects compartmentally at the Board examination held just next odd/even semester while pursuing their studies in higher semester. If any candidate passes in this/these subject (s) by securing a minimum of 26 out of 80 marks and 36 out of 100 marks, the actual marks obtained by him in the subject (s) will be reduced to bare pass marks (36 out of 100) for the purpose of award of class.

11. A candidate who appeared at VIth semester examination in all subjects in one attempt and passed in all the sessionals and in aggregate but failed in one or more theory/practical subjects of VIth semester and having carry papers in Vth semester may be allowed to appear at subsequent supplementary examination of Vth & VIth semester held together. The candidate may choose to appear compartmentally in the said examination for the subject in which he had failed. In calculating the aggregate marks for such candidates for award of class, the marks obtained by him in the subject/failed compartmentally shall be reduced to bare pass marks for each such subject.
12. (a) If a candidate who has appeared in all theoretical and practical subjects in one lot in any semester examination and has passed in all theoretical, practical and sessionals subjects and in aggregate except one theoretical subject by a maximum of 5 marks (In Board), he will be declared to have passed the examination after adding the marks by which he has failed and the marks thus added will be deducted from the marks of the subject in which he has obtained the highest marks.
- (b) If a candidate who has appeared in all theoretical and practical subjects in one lot and has passed in all subjects except two theoretical subjects by not more than 5 marks in both subjects taken together, rule (a) above will apply in this case also.
- This rule is not applicable for those candidates who appear at any examination compartmentally.
13. For award of class to a successful candidate in VIth semester examination 40% of the aggregate marks obtained by him at Ist to Vth semester examination will be added to the aggregate marks obtained at VIth semester examination.
14. Successful candidates who obtain in Ist to VIth semester examination not less than 75% marks in the final aggregate (as per rule 13 and subject to the conditions imposed under rule 10 and 11 and 12) shall be declared to have passed the examination in first class with distinction, those who obtain not less than 60% shall be placed in the first class and those who obtain not less than 45% shall be placed in the second class.

15. In order to pass the Diploma Examination, a candidate shall be required to pass in all the subjects of Ist to VIth semester examinations conducted by the State Board of Technical Education, Bihar.
16. In case a candidate passing in the last two semester examination or the final year examination but has failed in any lower semester examinations, his result shall be withheld till he clears the lower semester examination/s in which he has failed.
17. Application for scrutiny of the result in any subject or subjects at the Board exam. shall be submitted along with the fee of Rs. 300/- only for each subject. No such application will be accepted unless it reaches the office of the Board within one month of the declaration of the result of that exam. The answer books will be jointly scrutinized by the Secretary and the Controller of Examinations and in case any answer or part of an answer is not examined or if any other discrepancy is observed, the case will be referred to the Moderation Board of the branch concerned.
18. Marks will be supplied to the candidate through the Institution immediately after publication of the results but a candidate may have them direct from the office of the Board on production of a Bank draft of Rs. 200/- only payable to the Secretary of the Board along with the application.
19. If a candidate who fails to submit his application for appearing at a particular examination on due date prescribed by the Board, shall have to pay a penalty as decided by the Examination Board. No application, however, will be entertained unless received in the office of the Board at least 15 days before the commencement of the examination.
20. On loss of original Diploma Certificate the holder of certificate can have a duplicate copy of the Certificate and for this an application should be sent with a fee of Rs. 350/- (Rupees Three hundred fifty) only through the Principal of the Institution where he/she was a student along with an affidavit detailing therein the circumstances under which it was lost. The affidavit must be made in presence of a first class Magistrate/Oath commissioner.
21. Whenever changes are made in the courses of studies, examinations will be conducted / questions will be set in the old courses for two more years after the discontinuation of the courses.
22. The answer script and related document (viz. Registration form, Exam Application Form, Marks file etc.) of each semester Examination will be preserved by the Board / Examination / Evaluation center for not more than three years after the publication of the result.
23. In case of walkout or stay out or in case of cancellation of Examination due to any disturbances created at the Centre, for which the examinees are responsible or in case of cancellation of examination due to mass scale use of unfair means, there shall be neither re-examination nor shall average or any other mark be awarded to the examinees in the paper/ papers concerned.

Willing students who resist and do not come out of the examination hall will be permitted by the centre superintendent to continue their examinations or to write fresh answer book, where answer book is torn, and in that case the time wasted in disturbance shall be duly compensated.

24. The examinations Board will cancel any examination if there is report of large scale of use of unfair means by centre Superintendent, or by the observers or by members of the flying squad or any inspecting officer of the Board.
25. Cancellation of examination in any paper shall be indicated by a cross (×) and treated to be zero for computational purpose in the Tabulation Register.
26. If the Examination Board is satisfied that there have been connivance and encouragements by the teachers/invigilators working at the Centre, or in case of denial/refusal of any examination work without valid reason, the Chairman will recommend to the State Govt. to take strict disciplinary action against the persons concerned.
27. Candidate may get Migration certificate from the Board, provided the Principal of the concerned institution forwards his/her application in the prescribed format along with Requisite fee (Rs.300/-). After issuance of the migration certificate the student will no longer remain a bonafide student of the board.
28. Notwithstanding any thing contained here in, The S.B.T.E. may amend and implement the rules whenever required in the interest to maintain standard of Technical Education of Bihar State.



Controller of Examinations