

**GUIDELINES FOR EXTENSION OF APPROVAL TO THE EXISTING  
TECHNICAL INSTITUTIONS ON THE BASIS OF COMPLIANCE  
REPORT / EXPERT COMMITTEE VISIT REPORTS (2007-08)**

**ENGINEERING & TECHNOLOGY**

**1. Head of the Institutions:**

The institutions, which have not yet appointed qualified Directors / Principals as per the norms of the Council, may be granted the extension of Approval for one year with the condition that the same should be recruited by 31<sup>st</sup> August, 2007.

**2. Faculty:**

**For Diploma Level Courses**

Institutions which fulfill the following conditions will be granted extension of approval

Minimum of 75% of required faculty should be available excluding cadre ratio. However, the institution will be issued a warning letter regarding appointment of faculty in proper cadre ratio i.e. 1:2:6 on or before 31<sup>st</sup> August 2007.

If the shortfall is > 25% and upto 50% the intake is to be reduced by 25%. If the shortfall is >50% then the institute is to be placed under no-admission category.

If a new course is sanctioned last year i.e. 2006-07 at least one faculty member in the said specialization should be available.

All institutions would be communicated that faculty and built up area for the incoming batch (2007-08) should be provided before the commencement of the next academic session.

Faculty for a particular course would be calculated on the basis of the total sanctioned strength of III<sup>rd</sup> year divided by 15 as the first year faculty is common for Engineering & Technology.

However, the institution will be required to have common faculty for teaching the syllabus of the first year in the ratio of 1:15.

**3. Temporary Site:**

All Technical Institutions which are functioning on temporary location / site will have to either shift to its approved permanent site with proper building and other facilities as per requirement before 31<sup>st</sup> March 2007 or be closed down from the academic year 2007-08.

**4. Built-up area:**

The institutions having 100% built up area or with a shortfall upto 10% only on the basis of sanctioned intake may be granted extension of approval.

If the shortfall is >10% and upto 25%, the intake has to be reduced by the 25%.

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If the shortfall is >50% then the institute is to be placed under no-admission category.

*The requirements of built up area per student is 11.7 sq.mtrs. The built up area requirement of the existing batch to be only considered. The built up area for the approved intake must be provided before the commencement of the next academic session.*

6. The institution violating the norms of the AICTE/DST by running **unapproved programmes / unapproved Foreign University programmes** in the premises of AICTE/DST approved courses will be issued show-cause notice for no-admission / withdrawal of approval.

7. The institutions which have **not implemented AICTE pay scales** to teaching as well as non-teaching staff will be required to implement these scales before start of the academic session.

8. **If an institution is having deficiencies in all the essential parameters i.e. Faculty, Built up area, Computers, Lab Facilities, Library Books etc., the institution will be placed under no-admission category.**

**9. Period of Approval:**

The institution **which do not have any deficiencies** with respect to the parameters mentioned below may be granted one time extension of approval upto three years. However, such institutions will be required to submit compliance report alongwith processing fee and mandatory disclosures every year by the stipulated time.

- a) 100% faculty in all the courses in proper cadre ratio.
- b) Availability of qualified Director / Head of the institution
- c) 100% built up space
- d) Implementation of AICTE/DST pay scales to teaching & non-teaching staff
- e) Institutions not violating any AICTE/DST norms or indulging in malpractices.

**10. Mandatory Disclosures:**

The institutions which have not submitted Mandatory Disclosures alongwith the compliance report may be issued show cause notice for non submission of the same.

**11. Violation of AICTE norms by making excess admission against the sanctioned intake or any other violation.**

Excess admissions shall not be allowed under any circumstances. In case any excess admissions is reported to the Council, appropriate penal action will be initiated against the institution as per approved decision of the Council.

**12. The extension of approval of the institution will not be discontinued on the basis of shortcoming in the following parameters for the year 2007-08. However, the institution will be issued a warning to improve the same.**

- a. Computer facilities
- b. Library facilities
- c. Academic performance
- d. Placement activity
- e. Financial position
- f. Hostel facilities
- g. Common Room
- h. Electric generator
- i. Approach Road
- j. Medical facilities
- k. Portable water availability, etc.

Apart from the above broad guidelines the AICTE may take any other appropriate action / impose penalty as deemed fit on the basis of the expert committee report / compliance etc.