

APPROVAL PROCESS

FOR

**ESTABLISHMENT OF NEW DIPLOMA LEVEL
TECHNICAL INSTITUTIONS AND
INTRODUCTION OF ADDITIONAL COURSE(S) /
INCREASE IN INTAKE / EXTENSION OF APPROVAL
IN EXISTING INSTITUTIONS**



fcgkj | jdkj

Govt. of Bihar

DEPTT. OF SCIENCE & TECHNOLOGY

**TECHNOLOGY BHAWAN,
BAILEY ROAD, PATNA - 800 015**

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FOREWORD

Under section 10 (K) of the AICTE Act, 1987, All India Council of Technical Education is required to “grant approval for starting new technical institutions and for introduction of new courses or programmes in consultation with the agencies concerned”.

However, AICTE has introduced several changes in the approval process and initiated an effective role of state Government in decision making process to rationalise the system of approval. Presently the State Government has been entrusted with greater responsibilities to grant approval to the diploma level programme. For this purpose certain guidelines have been framed by the council. Approval process will be strictly in accordance with the AICTE guidelines. These guidelines have been exclusively dealt in the Chapter-1.

Due to fast changing scenario of industrialisation and recent developments in the area of technology the pace of demand of diploma level technicians is increasing. The performance of Bihar in producing technical hand is not at par as compared to other states. In order to meet the demand, it is high time that the participation of private and govt. agencies has to be encouraged to fill the gap in demand and supply.

Lastly, it is hoped that more and more self financing private institution will come forward. State Govt. is committed to make the process of approval more consistent, transparent and rational as per AICTE guidelines and norms.

Secretary
Deptt. of Science & Technology,
Govt. of Bihar

i kDdFku

vf[ky Hkkjrh; rduhdh f'k{kk i fj"kn , DV 1987 dh /kkjk 10 ¼½ ds vUrxZr] ^Y ađ/kr , tđU ; ka ds ijke'kZ I § u, rduhdh i kB; Øe i kjEHk djusrFkk i wZLFkkfi r I LFkkuka ea u, i kB; Øe i kjEHk djus ds fy, vHkkrf'ki dk vuęknu vi f{kr gA**

fMlykek Lrjh; i kB; Øeka ds ekeys ea vuęknu i fØ; k dks vf/kd ; đDr; đr rFkk i jn'khZ cukus ds mís; I § gky dso"kk ea vHkkrf'ki }kjk vud i fjoZu dj jkT; I jdkj dh Hkkfedk dks vf/kd i Hkkoh cuk; k x; k gA orZeku ea fMlykek Lrjh; i kB; Øeka ds vuęknu dh i fØ; k ea vHkkrf'ki }kjk jkT; I jdkj dks vf/kd mUkjnkf; Ro I kđ k x; k gA bl mís; grq vHkkrf'ki }kjk dN ekxh'kZ fu/kkZjr fd, x, gA vuęknu i fØ; k vHkkrf'ki }kjk fu/kkZjr bu ekxh'kZ ds vuq i gkschA vHkkrf'ki ds ekxh'kZ fo'kđk : i I s i Fke vè; k; ea vđdr gA

vksI kđxdj.k ds rsth I scnyrsqg i fjn"; rFkk rduhdh {ks= ea u; h i xfr ds dkj.k fMlykek Lrjh; rduhf'k; uka dh ekax rsth I sc<+jgh gA vU; jkT; ka dh rgyuk ea bl jkT; ea fMlykek Lrjh; I LFkkuka dh i dsk {kerk de gA ekax rFkk vki firZ ds bl vUrrj dks ijik djus ds fy, bl {ks= ea futh rFkk I jdkjh Hkkxhnhkj dh dks c<kok fn; k tkuk gA

vUrr ea ; g mEehn dh tkrh gSfd vf/kdkf/kd I đ; k ea futh i dRđ bl {ks= ea vksxvk, xA vHkkrf'ki ds ekxh'kZ ds vuq i jkT; I jdkj vuęknu dh i fØ; k dks vf/kd I xrr] i jn'khZ ; đDr; đr rFkk I jy cukus ds fy, dr I dYi gA

I fpo
foKku , oa i kođ/kdh foHkkx]
fcgkj I jdkjA

Guidelines for Processing the Applications for Grant of Approval to the Institution Offering Diploma Programmes in Engineering and Technology / Pharmacy / Hotel Management & Catering Technology / Architecture / Applied Arts & Crafts

AICTE has taken a conscious decision to decentralize and rationalize the system of approval to the diploma level programmes with an aim to entrust greater responsibilities to the State Government / UT Administrations in the decision making process of AICTE.

Accordingly, the guidelines have been framed in the Council. The applicability of these guidelines are restricted to the following categories of applications.

1. Establishment of new institutions.
2. Variation in intake capacity of existing institutions.
3. Introduction of additional courses in existing institutions.
4. Re-adjustment of courses / intake capacity in existing institutions.
5. Extension of approval of existing institutions.

The following are the guidelines to be followed by the State Governments / UT Administration for the processing of the applications under the categories stated above :

1. The State Government / UT Administration may issue an Advertisement for consideration / processing of the applications. It shall receive the applications / proposals and constitute a State level Committee to process the applications as per the above categories.

The constitution of such committee shall be in the following number :

- Secretary of Higher Education / Technical Education of the Concerned State / UT -Chairman
- Regional Officer of AICTE / or his nominee - Member
- Two (2) Subject Experts to be nominated by the State Govt./ UT Administration from within the state/UT or outside the state/UT as - Members
- Director of Technical Education/State Board of the Concerned/State/UT - MS

2. Based on the recommendations of State Level Committee as mentioned above, the concerned Regional Office of AICTE shall issue the Letter of Intents or otherwise to the applicants. The State Level Committee shall consider the proposal as per norms and standards of AICTE for establishment of New Technical Institution, while making recommendations.

- (i) The State Govt. / UT Administration shall collect the inspection fee (Rs.25000 for self-financing institutions) from the applicant institution and conduct inspection as per the calendar of activities.

- (ii) The Joint Fixed deposit of Rs.20 Lakhs for self-financing institution shall be made in the Joint name of the Director of Technical Education of the concerned State / UT Administration and the Society / Trust and the original Fixed Deposit Receipt (FDR) shall be kept in the custody of the concerned Director of Technical Education, which shall be returned after 10 years for encashment by the institutions with full interest.
- (iii) The State Govt. / UT Administration shall co-ordinate the visits of the Expert Committee to the institutions.
- (iv) The Expert (Visiting) Committee Report shall be placed before the State Level Committee which shall deliberate on each application and forward the recommendations to the State Govt. / UT Administration which, in turn, will forward the same to the Regional Office of All India Council for Technical Education.
- (v) Based on the recommendations of the State Level Committee, the Regional Officer of All India Council for Technical Education shall issue the Letter of Approval or otherwise to the Secretaries of the State with copies to all concerned.
- (vi) The proposal received under various other categories are to be evaluated by the State Level Committee, following a well laid down procedures in consultation with Regional Office of AICTE.

1- vkonu çi = I æf/kr ekzh'kzk

fMlykek Lrjh; u, I ÆFku LFkfir djus@iDZLFkfir I ÆFkuka ea u; si kB; Øe I pkfyr djus vFkok py jgs i kB; Øeka dh i Dsk {kerk ea I ek; kstu , oaifjorZu grqvkonu i = I fpo] jkT; i koS/kd f'k{kk i "kz] pkFkh efty] VDUkykLth Hkou] syh jkM] i Vuk ds dk; kzy; I si ktr fd, tk I dskA vko'; d 'kq'd rFkk vU; fooj.k , i SUMDI &1 ea vfidr gA

2- iB; Øekadk fooj.k , oai Dsk grqvgDk %

2-1 vf[ky Hkkjrh; rdudh f'k{kk ifj"kn }kjk vuæknr fMlykek iB; Øeka dks gh i kJEHk fd; k tk I dskA bl ea i Dsk grq'kSf.kd vgrk vf[ky Hkkjrh; rdudh f'k{kk ifj"kn- ds vuq i gkschA orëku ea vuæknr iB; Øeka ds fy, vko'; d vgrk , i SUMDI &2 ij vfidr gA

2-2 nks o"khz; fMlykek bu OkeD h dks i kJEHk djus ds iDZ vHkkrf'ki ds I kFk&I kFk OkeD h dkÅfU y vkD bf.M; k dk Hkh iDZæknr i ktr djuk vko'; d gksk A

3- vko'; d Hke] Hkou] miLdj] midj.k] i qrdky;] /kjkj jk'k] dk; Zi tH] fujh{k.k 'kq'd bR; kn dsl æk ea

3-1 Hke , oa /kjkj /kujkf'k rFkk fujh{k.k 'kq'd dh 0; oLFk vkond dks , i SUMDI &3¼½ ea vfidr vHkkrf'ki dsekzh'kZ ds vuq i fooj.k ds vuq kj vfuok; Z: i I sdjuh gkschA

3-2 iR; d i kB; Øe ds fy; sHkou] mi dj.kk] i qrdky; , oaLVkQ vkfn ds fy, , i SUMDI &3¼½ , oa 4 ea vfidr vHkkrf'ki }kjk fu/kkZjr ekud ds vuq i gksus pkfg, A

4- fcgj I jdkj I svuki fUk iek.k i =] vHkkrf'ki I svuæknr rFk jkT; i koS/kd f'k{kk i "kz I si æf/ku i ktr fd, tkusdsI EcUk ea

4-1 çktr vkonu i =kadk foHkx }kjk xfBr I febr ij h{k.k djsch rFkk xqkxqk ds vkekkj ij viuh I Ærgh foHkx dks i Ærgh djsch A

4-2 I Ærgh dk xqk&nkSk ds vk/kkj ij I eh{kki jkUr fu.kz ydj jkT; I jdkj }kjk vuki fUk çek.k&i = fuxr fd; k tk, xk A

4-3 jkT; I jdkj }kjk vuki fUk çek.k&i = fuxr fd; s tkusds mi jkUr funskd] foKku , oa i koS/kdh foHkx }kjk I EcU/kr I ÆFku dks ^bPNk i =* ½letter of intent½ tkjh fd; k tk; skA

4-4 bl ^bPNk i =* }kjk I ÆFku dks funf'kr fd; k tk, xk fd I ÆFku , i SUMDI &3¼½ ea vfidr fooj.k ds vuq kj /kjkj /kujkf'k tek rFkk , i SUMDI &3¼½ ea vfidr fooj.k ds vuq kj Hkou] midj.k] i qrd bR; kn dh 0; oLFk djA I Hkh 0; oLFk, ; i wkZ gksus ij I ÆFku }kjk fujh{k.k 'kq'd tek fd; k tk, xkA

- 4-5 rñqjklr foHkx }kjk xBr fujh{k.k l febr l ðFkku dk fujh{k.k djsxh rFk viuk ifronu funskd dksnsxh ftl sl fpo] foKku , oa iko\$kdh foHkx dh vè; {krk ea xBr jkT; Lrjh; l febr ds l e{k iLrñ fd; k tk; xkA
- 4-6 jkT; Lrjh; l febr dh l ðrñr dksvHkkrf'ki ds dkuig fLFkr mUkj {ks=h; dk; kzy; dks vuëknukFkZ i f'kr fd; k tk, xkA jkT; Lrjh; l febr dh l ðrñr ds vk/kkj ij vHkkrf'ki l ðFkku dks [kksys tkus ds l æk ea vuëknu inku djsxhA
- 4-7 vHkkrf'ki }kjk vuëknu inku fd, tkus ds i'pkr~l ðFkku dks jkT; i ko\$kdh f'k{k i "kñ] fcgkj l sl æku iklr djuk vfuok; Z gksxkA

5- jkT; i ko\$kd f'k{k i "ñ l sl æku iklr l ðFku ea ukeædu rFk ukeædr Nk=ka l sfy, tkus okys 'kq'd vf[ky Hkkjrh; rduhdh f'k{k i f'j "kn ds fn'kk&funð kka , oa rnuq kj jkT; l jdkj ds fu.kz ka ds vuq kj gh gksxkA

6- v/; ; ujr Nk=&Nk=kvædh i jh{k ds l EcWk ea

jktdh; @l jdkj }kjk vuqfur , oa futh {ks= ea LFkfi r fMlykek Lrjh; l ðFkku ea dMdk 5 ds vuq kj ukeædr v/; ; ujr Nk=ka@Nk=kvæ dh i jh{k jkT; i ko\$kdh f'k{k i "ñ] fcgkj] i Vuk }kjk yh tk, xh rFk mUkh.kz Nk=@Nk=kvæ dks i "ñ }kjk gh fMlykek inku fd; k tk, xkA t\$ k fd Li"V fd; k tk ppk gsjkT; i ko\$kdh f'k{k i "ñ] fcgkj l sl Ec) fdl h Hkh l ðFkku dks Lo; a Nk=ka dk ukeædu dju; i jh{k yus ; k fMlykek inku dju\$ dk vfekdj ugha gksxkA

7- i wZLFkfi r l ðFkuæau; k i B; Øe i jk dk dju@i ðk {kerk ea ifjorù ; k l ek; ktu ds l æk ea

i ðk {kerk ea ifjorù rFk i wZ LFkfi r l ðFku ea u; k i B; Øe i jk dk dju\$ ds fy, ogh dk; ðkfg; kj djuh gkxh tks u; k i B; Øe i jk dk dju\$ ds fy, mij fu/kkZjr gA bl dk; Z grqvyx izdkj dk vkonu i = mi yC/k gksxkA fdl h l ðFku dks Lo; avi uh bPNk l sfd l h Hkh i B; Øe ; k i ðk {kerk ea ifjorù dk vf/kdkj ugha gksxkA

8- i wZLFkfi r l ðFku dk vuëknu ; Fkor-c<k, tkus ds l EcWk ea%

i wZ LFkfi r l ðFku dks i R; ð o"iz vuëknu ; Fkor c<k, tkus grq i fro"iz fofgr i i = ea l puk; j Hkj dj , oa rhu i fr; ka ea l fpo] jkEi kE f'kEi "ñ] fcgkj] i Vuk dks tek djuh gksxhA l ðFku ea f'k{k.k , oa i f'k{k.k dk Lrj vHkkrf'ki dseki n.Mka ds vuq i cuk, j [kus grq foHkx }kjk xBr fujh{k.k l febr i R; ð rhu o"kkæ ea de l s de , d ckj l ðFku dk fujh{k.k djsxhA bl ds fy, l ðFku }kjk fujh{k.k 'kq'd tek fd; k tk, xkA fujh{k.k l febr ifronu funskd]

foKku , oa i koS/kdh foHkkx ds ek/; e l s jkT; Lrjh; l febr ds l e{k i Lrqr fd; k tk, xkA xqkxqk ds vk/kkj ij ifronu dh tkp djus ds mijkUr jkT; Lrjh; l febr viuh vuqka k vHkkrf'ki dks i s'kr djschA

9- vu; fofo/k mi clk

- 9-1 jkT; l jdkj ds funs'kd vkns'kd@fu; eka@vf/kfu; eka u; k jkT; i koS/kd f'k{kk i "kh] fcgkj] i Vuk , oafuns'kd foKku , oa i koS/kdh foHkkx ds vkns'kd@fu; ekafofu; eka@fu.k; ka vkfn dk vuqkyu l lFkku ds fy, vfuok; Z gkskA l lFkku ea f'k{k.k , oa i f'k{k.k dh 0; oLFkk vHkkrf'ki ds eki n.Mka ds vuq i ugha ik, tkus ij l jdkj }kjk vuki fUk i ek.k&i = oki l fy; k tk l dsx(ijUrqbl ds i wZ l Ecf/kr l lFkku dks viuk i {k i Lrqr djus dk i; klr vol j inku fd; k tk, xkA l jdkj }kjk vuki fUk i ek.k&i = oki l fy, tkus ij l EcfU/kr l lFkku dh jkT; i koS'kd f'k{kk i "kh] fcgkj l s l e) rk Lor% l ekr gks tk, xhA
- 9-2 jkT; i koS/kd f'k{kk i "kh] fcgkj] i Vuk l s l e) l eLr fMykek Lrjh; l lFkk, i "kh ds fu; eka, oabl ea l e; & l e; ij fd, x, l dks'kuka ea v'idr i ko/kkuka rFkk vHkkrf'ki ds v | ru eki n.Mka dk ikyu djus ds fy, fofo/kd : i l sck/; gkskA futh {ks= ea lFkkfir gksus okys l lFkkuka dks l e) u inku djus l s i wZ l fpo] jkEi k'EF' k'EI "kh l lFkku mi; Dr vk'k; dk 'ki Fk&i = i klr dj ykA
- 9-3 l lFkku dks funs'kd] foKku , oa i koS/kdh foHkkx] fcgkj ds fdl h Hkh fu.kz @vkns'k ds fo:) ml ds i kfjr gksus ds fnuka d l s 30 fnuka ds vUnj l fpo] foKku , oa i koS'kdh foHkkx] fcgkj l jdkj dks vihy i Lrqr djus dk vf/kdkj gksk vkS; ; fn l jdkj xqk&nkSk ds vk/kkj ij l qokbz djds ml s l lFkku ds fo:) fu.kh' d jrh gS rks l lFkk dks 30 fnuks ds vUnj fofo/k ; k rF; dh rkrRod = fV ds vk/kkj ij l jdkj ea i q% i qfozykdu i kFkZuk i Lrqr djus dk vf/kdkj gksk vkS; l jdkj i q% l lFkku dks viuk fyf[kr , oa eS[kd i {k i Lrqr djus dk ; Dr& ; Dr , oa i; klr vol j ndj xqk&nkSk ds vk/kkj ij i qfozykdu i kFkZuk&i = dks fu.kh' djachA bl ds i 'pkr- dkbZ vl; i qfozykdu i kFkZuk&i = @eekfj; y l jdkj ds Lrj ij fopkj graq xka ugh gkskA
- 9-4 jkT; l jdkj ds fu.kz , oa vHkkrf'ki ds ufr@eki n.M ds ekeyka ea fdl ugha fclnq/ka ij erHkn dh lFkfr mRiUu gksus ij vHkkrf'ki ds v | ru eki n.M gh ykxw gkskA fo"i; l s l e'ekr dkbZ , d k fopkj.kh; fclnq tks i ko/kkuka ea l fefyr ugh fd; k x; k gks ml ds l eak ea l jdkj dk fu.kz v'ire gkskA

,i SUNDI &1

¼½ vkonu i = iklr djusdsfy, #i ; s5000@& ¼i kp gtkj #i ; sek= ½ dk cfd MR¶V tks
 l fpo] jkT; i ko&/kd f'k{kk i "kzh] fcgkj] i Vuk ds i{k ea i Vuk ea ns gk& tek djuk
 gks&kA jkt dh; l l Fkkuka dks vkonu&i i = ij 'kyd ns ugh gks&kA vkonu i = dks
 i wk& i l s Hkj dj vkonu i = eafunf'kr , oa **pd&fyLV** ea n'kk& s x; s l Hkh l ayXudka
 l fgr l fpo] jkT; i ko&/kd f'k{kk i "kzh] fcgkj] i Vuk dks d&y Li hM i k&V@ jftLVMZ
 i k&V }kjk gh i f'kr djuk gks&kA Ø; dh xb& vkonu dh eny ifr ds l kFk pkj i Buh;
 Nk; ki fr; kj l Hkh l ayXudka l fgr vFkk& dy i kp ifr; kj i f'kr djuh gks&hA vkonu i =
 i f'kr fd; s tkus ds i l&ag fnuka ds vlnj i kflr j l hn ugha feyus ij l fpo] jkT; i ko&/
 kd f'k{kk i "kzh] fcgkj] i Vuk ds dk; k&y; l s l Ei dZ fd; k tk l drk g&

¼½ vkonu dh frffk @ l e; l hek %

vkonu i = fdl h Hkh dk; Zfnol dks iklr fd; s tk; &kA , d ckj iklr vkonu Ø; dh
 frffk l s rhu o"kk&rd o&k jg&kA

, i sM DI & 2

, i v k b i l h i v h i b i j k j v u e k s n r i k B ; Ø e k a d h I p h

r l u o t h z i k B ; Ø e

W ; u r e i o s k v g r k & f o k k u d s l k f k e l e ; f e d i j h (m u k h . k z

- 1- , x h d Y p j y b a t h f u ; f j a k
- 2- e d f u d y b a t h f u ; f j a k 1/2 k l w k e k c k b y b a t h f u ; f j a k 1/2
- 3- d f e d y b a t h f u ; f j a k 1/2 j k f e D I b a t h f u ; f j a k 1/2
- 4- d f e d y b a t h f u ; f j a k
- 5- f l f o y b a t h f u ; f j a k
- 6- d e l ; W j I k b a , . M b a t h f u ; f j a k
- 7- V D I V k b z y V D u k y k l e h 1/2 d l v ; e , . M x k e v e f d a k 1/2
- 8- b y s D V e d y b a t h f u ; f j a k
- 9- b y s D V m u d I b a t h f u ; f j a k
- 10- e s t e s v V D u k y k l e h 1/2 k b c j h I k b a 1/2
- 11- e d f u d y b a t h f u ; f j a k
- 12- e s t e s v V D u k y k l e h 1/2 k m u z v k l o I c s d v I 1/2
- 13- e d f u d y b a t h f u ; f j a k 1/2 c f v a k V D u k y k l e h 1/2
- 14- f l f o y b a t h f u ; f j a k 1/2 j y b a t h f u ; f j a k 1/2
- 15- V D I V k b z y V D u k y k l e h
- 16- v D ; i s k u c k M d k d z t @ i k j k e s M d y V D u k y k l e h , M b u n Q h y M v k l o , l y k , M v k v z , M Ø k r v t

r l u o t h z i k B ; Ø e

- 17- g k v y e s t e s v , M d s v f j a k V D u k y k l e h U ; u r e i o s k v g r k % & 10 \$ 2 m u k h . k z

n k s o t h z i k B ; Ø e

- 18- f m l y k e k b u Q k e l h
W ; u r e i o s k v g r k % & 10 \$ 2 & f Q f t D I] d f e l v h] v f u o k ; Z f o " k ; k a d s l k f k f d l h , d f o " k ; & e f l v f k o k t h o f o k k u v f k o k c k ; k s i k | k s x d h v f k o k d e l ; W j I k b a d s l k f k m u k h . k z
- 19- v D ; i s k u c k M d k d z t @ i k j k e s M d V D u k y k l e h , M b u n Q h y M v k l o , l y k , M v k v z , M Ø k r v I % & 10 \$ 2 m u k h . k A

u k v % m i j k D r d s v f r j D r v f [l y l l k j r h ; r d u l d h f ' k (k i f j ' n d s i o l u e k s u l s v l ; 0 ; o l l f ; d i k B ; Ø e l l h i k j E k f d , t k l d r s g A

,i fMDI & 3½

Hkfe] /kjsj /kujk'k , oafujh{k.k 'k'd dk fooj.k

Øñ l ä	i kB; Øe dk uke	U; ure Hkfe dh vko'; drk ¼ dM+ e½		fujh{k.k , oa l Ec) rk 'k'd ½de l s de i R; d rhu o"z ea , d ckj½	rhu o"ks ds vlnj vko'; d& rku½ kj vuþr½ fujh{k.k 'k'd
		ev/ks fl Vh@ jkt/kkuh	vU; LFkuka ea		
1-	fMlykek bu batifu; fjak , .M VÐuksykllth	5-0*	10-0	25 gtkj	15 gtkj
2-	fMlykek bu gks/y e½stebV , .M d½/fjak VÐuksykllth	0-5	1-5	25 gtkj	15 gtkj
3-	fMlykek bu vkVZ , .M Øk¶V	0-5	1-5	25 gtkj	15 gtkj
4-	fMlykek bu vkfdVÐpj	2-0	5-0	25 gtkj	15 gtkj
5-	fMlykek bu Qkeñ h	0-5	2-5	25 gtkj	15 gtkj

* Hkfe nks VpM½ sT; knk ea ugha gksuh pkfg, A mijkDr fujh{k.k , oa l Ec) rk 'k'd dk d½ M¶V l fpo] jkt; i ko½/kd f'k{k i "kz] fcgkj ds i {k ea rFkk i Vuk ea ns] tek djuk gkskA

,i fMDI & 3½

l Fkk grqfofHku Hkouka tS s& i z kkl fud] , dMfed] Nk= l fo/kkv½ vkfn dsuke l Zvf[ky Hkkjrh; rdudh f'k{k i fj"kn dsvuq i gh gkskA

Øñ l ä	i kB; Øe dk uke	vf/kdÙke i ðsk {kerk	U; ure fufe½ {ks=Qy ½oxz ehFek	U; ure okñNr /kujk'k ½yk[k #i; se½			
				Hkou	mi dj .k@ i þrdky; vkfn	/kjsj /kujk'k	dk; & i mt h
1-	fMlykek bu batifu; fjak , .M VÐuksykllth	240	3000	100	100	20	35
2-	fMlykek bu gks/y e½stebV , .M d½/fjak VÐuksykllth	60	1000	35	30	20	20
3-	fMlykek bu vkVZ , .M Øk¶V	60	700	25	15	20	15
4-	fMlykek bu vkfdVÐpj	40	700	15	25	20	15
5-	fMlykek bu Qkeñ h	40	700	25	20	20	20

mij kDr vñdr /kjsj /kujk'k funskd] foKku , oa i ko½/kdh foHkkx] fcgkj i Vuk ds i kl cl/kd j [kuh gkskA

, i BMDI & 4

AICTE Norms for Establishment of new Diploma Level Technical Institutions :-
(As mentioned in Booklet of approval process for Academic Year 2005-06)

INTAKE :-

Maximum permissible annual intake for the institution and maximum number of courses, to start with for first year :

Engineering & Technology		Architecture	Pharmacy	Hotel Management & Catering Technology	Applied Arts & Crafts
Intake	Course	Intake	Intake	Intake	Intake
240	4	40	40	60	60

Essential Requirements :-

(i) Land :

Sl. No.	Class of new Diploma Level Institution	Requirements of Land (in acres)	
		Metro Cities including State Capital	Others
(i)	Engineering & Technology	05.00 ●	10.00
(ii)	Pharmacy	00.50	02.50
(iii)	Hotel management & Catering Technology	00.50	01.50
(iv)	Applied Arts & Crafts	00.50	00.50
(v)	Architecture	02.00	05.00

- Land shall not be in more than 2 pieces in metro cities.

(ii) Built up Area :-

Sl. No.	Class of New Diploma level Institution	Minimum Requirement (in Sq.m.)			
		Institutional Area (Carpet Area)	Administrative (Carpet Area)	Circulation and other Area●●	Total
(i)	Engineering & Technology	1745	240	1015	3000
(ii)	Pharmacy	502	100	98	700
(iii)	Hotel Management & Catering Technology	702	150	148	1000
(iv)	Applied Arts & Crafts	534	100	66	700
(v)	Architecture	534	100	66	700

- Circulation and other area circular toilets, corridors, Stair cases, Common area etc.

(iii) Details of Institutional Area (Carpet Area) :-

S. No.	Class of New Diploma Level Institution	Class Room		Tutorial Room		Drawing Hall		Computer Centre		Library		Laboratories / Workshops	
		No. of Rooms	Area of each room (sqm.)	No. of Rooms	Area of each room (sqm.)	No. of Rooms	Area of each room (sqm.)	No. of Rooms	Area of each room (sqm.)	No. of Rooms	Area of each room (sqm.)	No. of Rooms	Area of each room (sqm.)
(i)	Engineering Technology	3	66	2	36	1	175	1	150	1	400	3	250
(ii)	Pharmacy	1	66	1	36	-	-	-	-	1	100	4	75
(iii)	Hotel Management & Catering Technology	1	66	1	36	-	-	-	-	1	100	2	250
(iv)	Applied Arts & Crafts	1	66	1	36	1*	200	-	-	1	100	2	66
(v)	Architecture	1	66	1	36	1*	200	-	-	1	100	2	66

* Studio

(iv) Computers Requirement :

Sl. No.	Particulars	Engineering & Technology
(i)	No. of Computer Terminals	Terminal-Student ratio 1 : 4
(ii)	Hardware Specification	P4 Processor
(iii)	No. of Terminals on LAN / WAN	50% of no. of terminals
(iv)	Relevant legal software	At least 2 (two) system software packages and 4 (four) application software packages.
(v)	Peripherals	Printer : Computer Terminal ratio = 1:10

(v) Library

Sl. No.	Class of New Diploma Level Institution	No. of Books for Technical Subject		No. of Books for Science & Humanities	No. of Journals	Furniture	Full time Librarian	Photo Copier
		No. of Titles	No. of Volumes	(Volumes)				
(i)	Engineering & Technology	250 per course	1000 per course	1000	3 per course	Sufficient of Books & Seating Capacity for 25% of intake	1	1
(ii)	Pharmacy	150	1500	–	15	Do	1	1
(iii)	Hotel Management & Catering Technology	150	2000	–	12	Do	1	1
(iv)	Architecture	500	500	–	3	Do	1	1
(v)	Applied Arts & Crafts	150	500	–	3	Do	1	1

(vi) Desirable Requirements

Sl. No.	Description		Minimum requirement as per norms				
			Engineering & Technology	Pharmacy	HMCT	Architecture	Applied Arts & Crafts
(i)	Digital Library		Two Computers + Library Networking + Multimedia facilities	One Computers + Library networking + Multimedia facilities	One Computers + Library networking + Multimedia facilities	One Computers + Library networking + Multimedia facilities	One Computers + Library networking + Multimedia facilities
(ii)	Electrical Generator		25 KVA	5 KVA	5 KVA	5 KVA	5 KVA
(iii)	Students Canteen*		100 Sqm	100 Sqm	100 Sqm	100 Sqm	100 Sqm
(iv)	Students Common Room*		100 Sqm	100 Sqm	100 Sqm	100 Sqm	100 Sqm
(v)	Principals Quarters*		100 Sqm	100 Sqm	100 Sqm	100 Sqm	100 Sqm
(vi)	Hostel	Boys	25% of Students (boys)	25% of Students (boys)	25% of Students (boys)	25% of Students (boys)	25% of Students (boys)
		Girls	50% of Students (girls)	50% of Students (girls)	50% of Students (girls)	50% of Students (girls)	50% of Students (girls)

* Carpet Area

(vii) Full-Time Faculties :

Sl. No.	Class of New Diploma Level Institution	Principal	No. of H.O.D.	No. of Senior Lecturers	No. of Lecturers	Total	No. of Technical Supporting Staffs
(i)	Engineering & Technology	1	(Total No.of Students / 15 x 7)-1	(Total No.of students / 15x7) x 2	(Total No.of students / 15x7) x 4	(Total No. of students / 15	One Lab Assistant for each Lab.+ Two maintenance staff for institution
(ii)	Pharmacy	1	(Total No.of Students / 15 x 7)-1	(Total No.of students / 15x7) x 2	(Total No.of students / 15x7) x 4	(Total No.of students / 15	One Lab Assistant for each Lab.+ One maintenance staff for institution
(iii)	Hotel Management & Catering Technology	1	(Total No.of Students / 15 x 7)-1	(Total No.of students / 15x7) x 2	(Total No.of students / 15x7) x 4	(Total No.of of students / 15	One Lab Assistant for each Lab. + One maintenance staff for institution
(iv)	Applied Arts & Crafts	1	(Total No.of Students / 15 x 7)-1	(Total No.of students / 15x7) x 2	(Total No.of students / 15x7) x 4	(Total No.of students / 15	One Lab Assistant for each Lab. + One maintenance staff for institution
(v)	Architecture	1	(Total No.of Students / 15 x 7)-1	(Total No.of students / 15x7) x 2	(Total No.of students / 15x7) x 4	(Total No.of students / 15	One Lab Assistant for each Lab. + One maintenance staff for institution

(viii) Availability of equipments as per syllabus.**(ix) Actual verification of Invoices / Bills / Stock register.****(x) Technical Faculties :**

- (a) Copy of advertisement.
- (b) Minutes of Staff selection committee for appointment of faculty.
- (c) Appointment letter.
- (d) Qualification of faculty and procedures for selection to be verified by visiting experts.