

**GENERAL RULES FOR DIPLOMA IN ENGINEERING/ TECHNOLOGY EXAMINATIONS, IN
THREE PARTS**

**(APPLICABLE FROM SESSION 1976-77, INCORPORATED AMENDMENTS &
UPDATED UP TO MARCH 2009)**

(APPROVED BY GENERAL BODY OF SBTE, DEC' 2006)

1. A student may appear to Part-I examination of a three -year diploma course if he/she has been duly registered by the board (as per rule 4) and has completed the regular course of study prescribed by the Board for one academic year for Part-I examination from an Institution affiliated to the Board.
2. A student may be admitted to the part-II examination if he/she has passed part-I examination (under rule 10 read with rule 12) and thereafter has completed regular course of study prescribed by the Board for one academic year for part-II examination from an institution affiliated to the Board.
3. A student may be admitted to the part-III examination if he/she has passed part-I completely (all papers) and part-II examination (under rule 10 read with rule 12) and thereafter has completed regular course of study prescribed by the Board for one academic year for part-III exam. from an Institution affiliated to the Board.
4. A student has to be get registered with the Board before appearing at his first periodical examination of Diploma part- I. The duly filled prescribed Registration-Application form of the students shall be forwarded to the Board along with requisite fee (Rs.350/-) by the Principal of the concerned institute after due verification of students with the documents provided by admission authority (As per norms of Science and Technology Department Govt. of Bihar.)
5. Every candidate for the Diploma part-I, Part-II and part-III examination must have
 - i) maintained a good conduct;
 - ii) Attended at least 75% of lectures, sessional and practical classes of each subject;
 - ii) Satisfactorily completed the sessional and practical works.

~~iv) — Obtained minimum 50% marks in Periodical Examinations (as per Rule7).~~

He shall ensure the above(i to iv) and have to produce a certificate from the Principal concerned to the above effect. His candidature or Certificate will be cancelled if he found not fulfilling any of the above conditions at any stage.

In case of candidates transferred from one Institution to another, requirements mentioned above shall be deemed to have been completed partly in one Institution and partly another.

6. Provided that a candidate who has failed at any of the part-I or part-II or part-III examination of the three years Diploma course or could not appear therein after having completed the regular course of study and fulfilled, other necessary requirements may appear again at the said exam without further attendance of lectures, practical and sessionals if he produces a certificate from the Principal of the Institution from which he completed the courses to the effect that:-

- (i) Nothing is known to the Principal against his moral character.
- (ii) He has satisfied the conditions laid down by the Regulations for appearing at the examination in any previous year.
- (iii) He has passed in the sessionals (where ever applicable).

Provided that (i) no candidate for part-I or part-II examination will be allowed to appear for more than 3 consecutive examinations in all to pass part-I or part-II examination completely and (ii) no candidate for part-III examination will be allowed to appear for more than 6 consecutive examinations in all (annual and supplementary combined) to pass part-III examination completely. That is no student shall be allowed to appear either at part-I or part-II or in part-III examination for more than 2 academic years after the year in which he has completed the regular course of study for that part. However a student of part-II or part-III who remains unsuccessful in the examinations during three academic years including the year in which he completed his regular course of study of part-II or part-III may be readmitted in the Institution to pursue the course of study of the same part afresh. No such students of part-I shall be eligible for readmission.

For Diploma in Engineering part-I, part-II and part-III examinations every candidate shall be examined in all the subjects prescribed for courses of study for his branch of engineering Technology.

7. (a) In each academic session, the Board will conduct one examination at the end of the session for each of part-I, part-II and part-III course. It will also conduct a supplementary examination for part-III only. There shall be no supplementary examination either for part-I or for part-II Exam. Every 100 marks of each theoretical and practical subject provided under the courses of study for part-I, part-II and part-III examination shall consist of 20 % marks for internal periodical tests and 80% marks for External examinations to be conducted by the Board.
(b) The affiliated institutions will conduct one periodical test for 10% marks for each theoretical and practical subject of each part after completion of nearly 40% of the courses of study of the subject concerned. Another periodical test for 10% marks will be conducted after completion of the next 40% Courses of study of the subjects concerned. Thus there will be two periodical tests for each theoretical and practical papers in an academic year. The marks obtained by a candidate in any subject in the two periodical tests will be added and treated as marks secured by that candidate out of 20% marks provided for periodical test in (a) above.
8. Answer books of periodical examinations shall be examined by the teachers of the Institution and examined answer-books will be shown to the candidates after keeping a copy of marks obtained by them.
9. The sessional works of students will be examined for 40% marks by the subject teacher of the Institution in the course of conduct of the sessional works throughout the year for which a assessment chart shall be maintained. The Board will get the students examined for the remaining 60% by external examiners through Viva-Voce tests and or otherwise as per instructions issued by the Board from time to time. The practical work of student will be examined for the 50% of External Examination marks (as per Exam. scheme) by Internal Committee and 50% by external committee on the basis of their records submitted before the committee.
10. In order to pass part-I or part-II or part-III examinations, a candidate must obtain not less than the following:-
 - (i) 26 marks out of 80 marks in each written and 40% in Practical papers in the Board examination conducted at the end of the academic year.
 - (ii) 36 marks out of 100 marks in each theoretical paper.
 - (iii) 42 marks out of 100 marks in each practical paper.

- (iv) 50 marks out of 100 marks in each sessional paper (internal assessment and external evaluation taken together)
- (v) 45% marks in the aggregate.

Provided that a candidate for part-I or part-II examination who has passed in all except a maximum of three theoretical / practical subjects (or remained absent in three theoretical/practical subjects)

- (i) Obtained 45% marks in the aggregate and
- (ii) Passed in all sessionals

will be declared to have passed the examination. Such candidates will not be placed in any class in their examination (Part-I or part-II as the case may be) vide rule 14. While carrying over his 40% of the aggregate marks to those at higher part-examination vide rule 13, he will be treated to have obtained zero mark out of 100 in the one, two or three theoretical and practical subjects in which he has not passed in all respects. Such candidates, if they choose, may appear once more at such subjects compartmentally at the Board examination held just next year while pursuing their studies in higher part. If any candidate passes in this/these subject (s) by securing a minimum of 26 out of 80 marks, the actual marks obtained by him in the subject (s) will be reduced to bare pass marks (36 out of 100) for the purpose of award of class and also for carrying over the 40% aggregate vide rule 13 for award of class in the higher part.

- 11. A candidate who appeared at part-III Annual examination in all subjects in one examination and passed in all the sessionals and in aggregate but failed in one or more written paper/practical subjects may be allowed to appear at subsequent part-III Supplementary examination compartmentally in the subject in which he had failed. In calculating the aggregate marks for such candidates for award of class, the marks obtained by him in the subject/ passed compartmentally shall be reduced to bare pass marks for each such subject.
- 12. (a) If a candidate who has appeared in all theoretical and practical subjects in one lot in part-I or part-II or part-III examination and has passed in all theoretical, practical and sessionals subjects and in aggregate except one theoretical subject by a maximum of 5 marks (In Board), he will be declared to have passed the examination after adding the marks by which he has failed and the marks thus added will be deducted from the marks of the subject in which he has obtained the highest marks.

(b) If a candidate who has appeared in all theoretical and practical subjects in one lot and has passed in all subjects except two theoretical subjects by not more than 5 marks in both subjects taken together, rule (a) above will apply in this case also.

This rule is not applicable for those candidates who appear at any examination compartmentally.

13.(a) For award of class to a successful candidate (excluding those declared pass under regulation) at part-II examination 40% of the aggregate marks (subject to the condition vide rule 10 for students passing under regulation) obtained by him at part-I examination will be carried over to the aggregate marks obtained at Part-II examination.

(b) For award of class to a successful candidate at part-III examination, 40% of his aggregate marks for part-II examination arrived in accordance with 'a' above (subject to condition imposed under rule 10 and 12) will be carried over to the aggregate marks (subject to the condition imposed under rule 11 and 12) obtained at part-III examination.

14. Successful candidates who obtain in part-I or part-II or part-III examination not less than 75% marks in the final aggregate (as per rule 13 and subject to the conditions imposed under rule 10 and 11 and 12) shall be declared to have passed the examination in first class with distinction, those who obtain not less than 60% shall be placed in the first class and those who obtain not less than 45% shall be placed in the second class.

No class will be awarded either in part-I or part-II exam to those candidates who are declared to have passed the examinations under provision to rule 10.

15. In order to pass the Diploma Examination, a candidate shall be required to pass in all the subjects of part-I, part-II and part-III examinations conducted by the State Board of Technical Education, Bihar.

16. Application for scrutiny of the result in any subject or subjects at the Board exam. shall be submitted along with the fee of Rs. 300/- only for each subject. No such application will be accepted unless it reaches the office of the Board within one month of the declaration of the result of that exam. The answer books will be jointly scrutinized by the Secretary and the Controller of Examinations and in case any answer or part of an answer is not examined or if any other discrepancy is observed, the case will be referred to the Moderation Board of the branch concerned.

17. Marks will be supplied to the candidate through the Institution immediately after publication of the results but a candidate may have them direct from the office of the Board on production of a Bank draft of Rs. 200/- only payable to the Secretary of the Board along with the application.
18. If a candidate who fails to submit his application for appearing at a particular examination on due date prescribed by the Board, shall have to pay a penalty as decided by the Examination Board. No application, however, will be entertained unless received in the office of the Board at least 15 days before the commencement of the examination.
19. Ordinarily the centre of examination will not be change but in special circumstances candidates may apply for getting their centre of examination changed to another by sending an application giving the reason for change through the Head of the Institution with a fee of Rs. 250/- (Rupees two hundred fifty) on together with two copies of their recent passport size photographs from the same negative duly attested by the Head of the Institution. All such applications must reach the office of the Board complete in all respects at least 30 days before the commencement of the examination. Late applications will not be considered.
20. On loss of original Diploma Certificate the holder of certificate can have a duplicate copy of the Certificate and for this an application should be sent with a fee of Rs. 350/- (Rupees Three hundred fifty only) only through the Principal of the Institution where he was a student along with an affidavit detailing therein the circumstances under which it was lost. The affidavit must be made in presence of a first class Magistrate/Oath commissioner.
21. In case a candidate after depositing the fee for part-III Annual Examination decides not to appear at the examination, only half of the examination fee deposited by him will be carried forward to the Supplementary examination of that year provided the candidate informs the Board at least one week before the commencement of the examination that he will not appear at the examination.
22. Whenever changes are made in the courses of studies, examinations will be conducted / questions will be set in the old courses for two more years after the discontinuation of the courses.
23. In case of walkout or stay out or incase of cancellation of Examination due to any disturbances created at the Centre, for which the examinees are responsible or in

- case of cancellation of examination due to mass scale use of unfair means, there shall be neither re-examination nor shall average or any other mark be awarded to the examinees in the paper/ papers concerned. Willing students who resist and do not come out of the examination hall will be permitted by the centre superintendent to consignee their examinations or to write fresh answer book, where answer book is torn, and in that case the time wasted in disturbance shall be duly compensated.
24. The examinations Board will cancel any examination if there is report of large scale of use of unfair means by centre Superintendent, or by the observers or by members of the flying square or any inspecting officer of the Board.
 25. Cancellation of examination in any paper shall be indicated by a cross (x) in the tabulation Register.
 26. If the Examination Board is satisfied that there have been connivance and encouragements by the teachers/ invigilators working at the Centre, the Chairman will recommend to the State Govt. to take strict disciplinary action against the persons concerned.
 27. Candidate may get English Version of the Diploma Certificate (indicating the requirement for getting it) after paying the requisite fee of 250/-.
 28. Candidate may get Migration certificate from the Board, provided the Principal of the concerned institution forwards his/her application in the prescribed format along with Requisite fee (Rs.300/-). After issuance of the migration certificate the student will no longer remain a bonafide student of the board.
 29. Notwithstanding any thing contained here in, The SBTE may amend and implement the rules whenever required in the interest to maintain standard of Technical Education of Bihar State.

Controller of Examinations